

UNITED SAFETY SOLUTIONS

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826 Bloom Rd
Eagle River, WI 54521

INCIDENT/ACCIDENT REPORTING AND INVESTIGATION

OSHA Incident/Accident Reporting and Investigation
Course: Hours Instruction
Hours Class Room
Hours Field Instruction

Regulation 29 CFR 1960.29
Prerequisites:
Fee:
CE Credits:

Per OSHA, workers have a right to a safe workplace. The law requires employers to provide employees with working conditions that are free of known dangers. While all accidents should be investigated, each accident that results in a fatality or the hospitalization of three or more employees shall be investigated to determine the causal factors involved.

A systematic approach to incident investigation, identification of causal factors, and implementation of corrective actions is essential to managing an effective safety and health program. This seminar will help you determine the factors that cause preventable incidents and recommend effective corrective actions. Students will participate in mock accident exercises. This class examines accident investigation and analysis as a means to improve safety performance, preventing injuries, property damage and financial losses. To have an effective safety program, you must identify and control hazards, and investigate accidents to determine the causes in order to prevent recurrence. Learn how in this session.

Who should attend? All levels of management, safety practitioners, safety committee members, and individuals responsible for investigating accidents (incidents). Supervisors, lead personnel, foremen and others who are involved in accident prevention in business, industry, government, schools and other organizations.

Why should you attend? This class examines accident (incident) investigation and analysis as a means of preventing injuries, property damage and financial losses. Coursework focuses on techniques for gathering complete, accurate and objective accident data used to arrive at true root causes and determine corrective action. Participants will learn a step-by-step investigation procedure for analyzing all possible root causes.

How you will benefit? Attendees will leave this course with the in-depth knowledge necessary for accurate OSHA recordkeeping. Receive the critical information you need to improve worker safety and stay in complete compliance with OSHA regulations.

OSHA investigates accidents with prevention in mind, as thousands of accidents occur daily in the U.S. These accidents may be the result of equipment, supplies or surroundings. Unfortunately, people do not react as expected to an accident. A preliminary investigation should be conducted quickly to verify facts, not find fault, and to correct hazards to prevent future incidents. The investigative report of the accident shall include appropriate documentation on date, time, location, description of operations, description of accident, photographs, interviews of employees and witnesses, measurements, and other pertinent information

United Safety Solutions Course Objective: **Accident Investigation**

- Definition of an accident
- Direct and indirect costs of accidents
- Supervisor's role in accident investigation
- Investigative process and procedures
- Deficiencies in the management system
- Why accidents may not get reported / human relation issues affecting accident reporting

Investigative Procedures

- Securing the scene
- Utilize witness interviewing techniques

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- Identifying the facts and analyzing the multiple causal factors
- Root cause analysis
- Data to include investigation reports
- Selecting and implementing corrective action
- Post action: Hazard control measures and follow-up
- Review documentation
- Prepare and communicate your report

Certification:

Successful completion requires 80% on both classroom and practical skills.

Upon successful completion, participants receive a wallet card, documentation to satisfy OSHA.

Syllabus - Accident Reporting and Investigation - 10/20/2015 / Updated 4/26/2016